



### ADMISSION CONTRACT 2011-2012

(complete in ink only)

Family Name: \_\_\_\_\_

Student Name(s)	_____	_____	_____	_____
	Last	First	Social Security #	Grade (Fall '11)
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

I/We, the undersigned parent(s) or legal guardian(s), request admission of the above listed child/children into Sacred Heart Parish School for the 2011-2012 school year. In consideration of such admission, I/we agree to abide by the following conditions of enrollment:

\_\_\_\_\_ (initials) 1. I/We agree to pay the "per student" discounted registration fee of \$450.00 per student, by April 11, 2011. Fees received after that date will be \$550.00 per student & students unable to register will be moved onto a "wait list."

\_\_\_\_\_ (initials) 2. I/We agree to participate in the tuition family plan outlined below.

(Please check one payment plan.) (See Fee Sheet) (Include identical information on FACTS form enclosed).

- \_\_\_\_\_ 1) Advanced payment by September 1, 2011, of all tuition/fees for the Academic Year 2011-2012.
- \_\_\_\_\_ 2) Two equal installments due in September 2011 and March 2012.
- \_\_\_\_\_ 3) Four equal installments due in August 2011, November 2011, February 2012 and May 2012.
- \_\_\_\_\_ 4) Ten equal installments beginning August 2011 and ending May 2012. Payments must be received through the FACTS tuition program by the tenth of each month. Failure to do so will result in a \$50.00 late fee for every month tuition payments are delinquent.

\_\_\_\_\_ (initials) 3. I/We are registering for admission under the following tuition rate:  
\_\_\_\_\_ Standard Rate \_\_\_\_\_ Parish Rate\* (Parish Envelope # \_\_\_\_\_)  
Home Parish: ( ) Sacred Heart/St. Benedict ( ) Immaculate Conception ( ) Mission San Juan Bautista

\*Verification of Parish Rate Eligibility (Pastoral Office Use Only):

( ) Date of Parish registration. \_\_\_\_\_

( ) Active Attendance at Sunday Liturgy on a regular basis (75% \*) (since May 2010) \_\_\_\_\_

*To establish and maintain eligibility for the Parish Rate, a family must be both registered in their home parish, and must be attending Sunday Liturgies as active members of that parish community, for at least ONE YEAR PRIOR to the registration deadline for admission at the school. Registered, active, parish families must attend Sunday Liturgy regularly using the weekly church envelope system to make contributions to their home parish.*

\* 75% is equivalent to 39 weeks

- \_\_\_\_\_ (initials) 4. I/We understand that to keep school costs to a minimum, each family is given the opportunity to serve a required number of Service Hours annually. I/We agree to participate in the Family Service Program as outlined in the Family Handbook.  
 ( ) I/We choose not to participate in the Family Service Program and agree to pay a corresponding amount for which I/we will be billed at a later date.
- \_\_\_\_\_ (initials) 5. I/We understand that my/our tuition costs are subsidized by our family's involvement in the Family Fundraising Program which includes Fundraising Hours, Annual SCRIP purchases and School Fundraisers. In order to benefit from the income of the Family Fundraising Program, I/we agree to fulfill all fundraising obligations as outlined in the Family Handbook.  
 ( ) I/We choose not to participate in the Family Fundraising Program and agree to pay a corresponding amount for which I/we will be billed at a later date.
- \_\_\_\_\_ (initials) 6. I/We agree to fulfill our family's cost of education requirements to Sacred Heart Parish School. If my/our family is unable to honor our cost of education commitments on time, I/we will contact the school bookkeeper immediately in writing to work out a mutually agreeable and reasonable solution for the principal's approval. I/We understand that Sacred Heart Parish School reserves the right to terminate attendance privileges for any student whose family account is more than 60 days overdue.
- \_\_\_\_\_ (initials) 7. I/We agree that my/our student(s) will abide by the school's Disciplinary and Behavioral Codes, including uniform and dress code regulations. I/We understand that any breach of school policies by my/our student(s) may result in disciplinary action. more serious cases may require suspension or expulsion from the school. I/We agree to accept liability for any serious actions resulting from vandalism or misuse of school property.
- \_\_\_\_\_ (initials) 8. I/We agree to honor and uphold the school's Catholic philosophy, goals and objectives. I/We agree to cooperate with and support the policies, standards and administrative operations stated in the Sacred Heart Parish School Family Handbook and yearly supplements or other amendments to the handbook. I/We understand that my/our family's continual enrollment will depend upon the fulfillment of my/our responsibilities and support of the policies and procedures in this handbook.
- \_\_\_\_\_ (initials) 9. I/We understand we will be given at least 30-calendar days prior written notice of any basic rate change.
- \_\_\_\_\_ (initials) 10. I/We understand Sacred Heart Parish School must comply with State of California to perform duties authorized as inspection authority as described in Health & Safety Code Sections 1596.852, 1596.853\* and 1596.8535.

*Please Note: Contracts will not be accepted, and registration will be denied, unless all required forms are completely filled out, including initials on items 1 through 10 above and signature(s) below.*

I/We understand that payments are considered late if not received within **10 days after they are due**. A late fee will be assessed monthly on all delinquent balances. Re-enrollment forms for the next school year will not be available to families until past due accounts have been cleared.

This contract is executed on (date) \_\_\_\_\_, in Hollister, California

by: \_\_\_\_\_  
 (Signature of Parent or Guardian)

\_\_\_\_\_  
 (Signature of Parent or Guardian)

This contract is accepted by Sacred Heart Parish School on this \_\_\_\_\_ day of \_\_\_\_\_ 2011

\_\_\_\_\_  
 (Signature of Sacred Heart Parish School Principal)

The Catholic schools in the Diocese of Monterey do not discriminate on the basis of race, sex, color, or ethnic origin in the administration of educational policies, scholarship and loan programs, athletic and other school-administered programs.