

## What is Works Cited?

When you have written a report you must tell what resources you have used. If you used books, magazines, encyclopedias, or the Internet resources to write your report, you need to say so by including a Works Cited in your report. A Works Cited is an alphabetized list of resources. It is alphabetized by the writers' last names. The form is somewhat different for a book, an encyclopedia, a magazine, and an Internet source.

### Works Cited

**Always place Works Cited material in alphabetical order according to author's last name. If the works cited does not have an author, begin with the title of the item.**

**Double space between entries.**

**Titles of Books are always underlined.**

**"Titles of Articles" have quotation marks around the title.**

**Below are examples of how the Works Cited should be noted. Take specific note regarding the location of commas, periods, etc.**

### Books

#### ***Book with one author:***

*Last name, first name. Title of Book. City book where book is published: Name of publisher, copyright year.*

Westphal, Marilyn. The Life of a Typical Sixth Grader and What a Joy It Is to Teach Them. Hollister: Bantam, 1999.

#### ***Book with two authors:***

*Same as above, but first author listed is by alphabetical order.*

Ward, Mel, and Marilyn Westphal. The Joys of Teaching at Sacred Heart Parish School. Hollister: Bantam, 2000.

### Articles from various resources

#### ***Articles in Reference Books (Encyclopedias)***

##### ***With an author:***

*Author. "Title of Article." Name of Reference Book. Edition date.*

Harmon, William. "T. S. Eliot." The World Book Encyclopedia. 1992 ed.

***Without an author:***

“Pirates.” Encyclopedia of History. 1987. Volume 18, pp 188-191.

“T.S. Eliot.” The World Book Encyclopedia. 1992 ed.

***Articles in Magazines:***

*Name. “Article Title.” Name of Magazine (Publication date), pages where article is found.*

Rogers, William. “How to Train Your Parakeet.” Pet Magazine (April 7, 1989), 85-87.

***Material from a World Wide Web Site:***

*“Title of Article.” Name of Site. Online. Internet. Date you went online to retrieve information. Website address.*

“People and Places in Egyptian Mythology.” Family Education Network. Online. Internet. 21 August 2002. <http://www.teachervision.com/lesson-plans/lesson-1677.html>

***Newspaper Article:***

*Name. “Title of Article.” Newspaper’s Name Date of Publication: Section and page.*

Valenzuela, Bob. “Thoughts While Not Shaving.” The Pinnacle 24 Aug. 2002: B4

***Film:***

*Name of director, dir. Name of Movie. Perf. Main Actors in movie. Name of Studio, Date released.*

Zimechis, Robert, dir. Forrest Gump. Perf. Tom Hanks, Sally Fields, Robin Wright. Paramount, 1994.

***Television:***

*Name of Program. Dir. Name. Network, Date aired.*

Reading Rainbow. Dir. John Smith. PBS, 22 Aug. 2002

***CD-ROM: Cite all possible information. If you cannot find it, leave it out of that area on your works cited.***

*Name of author if given. “Title of Article or Work.” Title of the product. Edition, release, or version if relevant. CD-ROM. City of publication: Name of the publisher, Year of publication.*

“Archeology.” Encarta Encyclopedia. MPEG Edition. CD-ROM. New Jersey: Microsoft, 1996.

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Westphal, Marilyn. The Life of a Typical Sixth Grader and What a Joy It Is to Teach Them. Hollister: Bantam, 1999.

Zimechis, Robert, dir. Forrest Gump. Perf. Tom Hanks, Sally Fields, Robin Wright. Paramount, 1994.